

## **Missouri Association of Insurance Agents Education Cancellation Policy**

You will not receive a refund or transfer credit if you do not notify us before the start of the event. All cancellations and transfer requests must be received in writing.

**Refunds:** You will receive a 90% refund if cancellation is received at least two weeks prior to the start of the event; you will receive a 75% refund if cancellation is received fewer than two weeks before the event.

**Transfers:** A \$15 transfer fee will be assessed on any one-day seminar transfer made within two weeks of the program. A \$30 transfer fee will be assessed on any multi-day seminar transfer made within two weeks of the program. Transfers may only be made to another MAIA course. Student must indicate a transfer course within two weeks of cancellation or appropriate percentage of tuition will be refunded.

Questions? Email [maia@moagent.org](mailto:maia@moagent.org) or call 573-893-4301.